Developing a safety management plan

A safety management plan provides a structured way for a mining operation to identify all its health and safety hazards, then develop the most effective ways to remove or reduce the risks. It must be both realistic and dynamic. This will ensure the safety management plan relates to the specific mine and its specific risks and adapts to any changes in operation.

Below is an outline of the process for developing a safety management plan.

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| Prepare |
| Understand your obligations under legislation |  |
| Develop a mine safety policy and planning schedule | Program 1 |
| Outline the management structure and define responsibilities | Program 2 |
| Describe document control | Program 3 |
| Undertake consultation | Program 4 |
| Assess |
| Identify and rank risks | Program 5 & 6 |
| Plan |
| Principal hazard management plans | Program 19 |
| Control plans | Programs 7, 10, 11, 13, 15 – 18, 20  |
| Safe work method statements | Program 8 |
| Emergency plan | Program 9 |
| Create a training program | Program 14 |
| Implement |
| Put all plans into action to remove or control the risks | All programs |
| Review |
| Conduct workplace inspections and manage hazard reporting | Program 6 |
| Accident and incident reporting | Program 12 |
| Prepare a program of audits and reviews | Program 21 |
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